

# Account Opening Form



# BRB SECURITIES LIMITED

“শেয়ার বাজারে বিনিয়োগ ঝুঁকিপূর্ণ,  
জেনে ও বুঝে বিনিয়োগ করুন”

Name .....

Client Code

B.O.ID No.

Address .....

Name (Joint) .....

Phone .....

Mobile .....



**Force Majeure:** BRB SECURITIES LIMITED shall not be liable for my loss, damages, expenses, costs or other wise resulting directly or indirectly from my Government restriction, exchange ruling, suspension of trading, war, strike, national disaster or any other event or force majeure circumstances beyond its control.

**Forged Shares:** BRB SECURITIES LIMITED shall not be liable or responsible for any shares that are found to be forged. However, BRB SECURITIES LIMITED will make every attempt to replace the forged shares from the seller.

**Law:** The terms and conditions contained herein shall be governed by and be construed in accordance with the laws of Bangladesh.

**Notices:** (a) All notices, instructions or other communications shall be given in English and in writing (facsimile, telex, telegram, cable or letter) or orally and shall be sent to BRB SECURITIES LIMITED And the account holder at the address, fax and/or telex number shown herein or at such other address as may be communicated by the parties here to in writing.  
(b) Proof of delivery or dispatch shall be:  
(i) in the case of a letter: dispatch of the letter duly stamped and addressed.  
(ii) in the case of facsimile, telex, telegram, or cable on the day of dispatch with mechanical confirmation.  
(iii) All oral notices, instructions, or other communications should be confirmed in writing within 24 hours.

**Definitions:** Words defined herein, save where a contrary meaning appears or such meaning is inconsistent with the context, shall have this same defined meaning wherever used.

**Sums Due:** For all purposes, including any legal proceedings, a certificate by any of BRB SECURITIES LIMITED officers confirming the monies and/or liabilities for the time being due and /or incurred to by the account holder shall be conclusive evidence thereof against him/her.

**Disputes and Resolution of Dispute:** In case of my dispute arising between the BRB SECURITIES LIMITED and the account holder in connection with the interpretation or enforcement of the terms and conditions contained herein, attempts should be made to settle the matter amicably, in case of failure to settle the matter amicably, the same shall be referred to arbitration of two arbitrators, each to be nominated by the parties who shall also appoint an Umpire. The decision of the arbitrators, so nominated, shall be binding on both the parties. In case the arbitrators differ in their finding, the decision of the Umpire shall be final and binding on the parties. The arbitration shall be conducted in accordance with the Arbitration Act, 2001.

I/We have read the terms and conditions contained herein above, and having agreed with such terms and conditions

I/we put my/our/company seal and signature on this the \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_\_\_\_.

✓  
**Signature of the Account Holder**

**Signature of the Joint Account Holder**

**Witnessed By :**  
Signature.....  
Name.....  
Address.....  
.....

**Witnessed By :**  
Signature.....  
Name.....  
Address.....  
.....

**Limit Orders:** While BRB SECURITIES LIMITED will endeavor to purchase or sell the Investment within the limits of the prices that maybe notified by the account holder, BRB SECURITIES LIMITED does not guarantee or assure that the transactions will be materialized with on such notified limits. BRB SECURITIES LIMITED will always endeavor to obtain the best price.

**Agents:** BRB SECURITIES LIMITED is authorized to employ other brokers as agents to perform all or part of its duties under these terms. and conditions and to provide information regarding the Account to such agents. BRB SECURITIES LIMITED may seek and act on an opinion from any lawyer, accountant or other expert and shall not incur any liability by acting upon such opinion.

**Associates Companies:** BRB SECURITIES LIMITED may purchase and/or sell Investment on behalf of the account holder by placing order with itself and other company whether acting as underwriter(s), investment manager(s), merchant or commercial bank(s), registered or licensed deposit- taker(s), broker(s), dealer(s) or otherwise, or with any other broker(s) and dealer(s) as BRB SECURITIES LIMITED in its sole discretion may decide.

**Dhaka and Chittagong Stock Exchange Rules:** All transactions duly concluded through and recognized by the Dhaka Stock Exchange Limited ( hereafter DSE ) and the Chittagong Stock Exchange Limited ( hereafter CSE ) are govern by the respective rules of DSE and CSE relating to trading and settlement in particular and will be binding on both the parties concerned.

**Payment and Disclosure:** BRB SECURITIES LIMITED shall not be obliged to make any payment on behalf of the account holders. BRB SECURITIES LIMITED may disclose information regarding the account holder or his/her dealings in relation to this agreement to any department of the government or public body upon request, whether or not such request is in fact legally enforceable, and BRB SECURITIES LIMITED will not be liable in any way to account holder for so doing.

**Cancellation provisions:** BRB SECURITIES LIMITED is authorized, in its discretion, should the undersigned die or should BRB SECURITIES LIMITED for any reason whatsoever deems it necessary for its protection, without notice, to cancel any outstanding orders in order to close out the accounts of the account holder, in whole or in pan, or to close out any commitment made on behalf of the account holder.

**Indemnity:** In the event of a default, omission or act committed by BRB SECURITIES LIMITED as a broker/member of the DSE or as a broker/member of the CSE, the account holder shall be indemnified if and only as provided by the Rules and Regulation of the DSE/CSE.

**Confirmation and settlements:** BRB SECURITIES LIMITED shall use its best endeavors to provide the account holder with (a) written confirmation of each transaction it has effected in instruction and (b) contract notes ( in such form as BRB SECURITIES LIMITED shall determine) setting forth (I) details of the trade date, value date, settlement date, quantity, price, commission rate and DSE "Howla" number of CSE equivalent provided also that the account holder does hereby agree and undertake to confirm in writing beforehand of all our instructions.

**Fees and expenses:** The account holder will pay a brokerage commission of \_\_\_\_\_ and any other related expenses and charged that may from time to time be applicable. Every transaction concluded through and recognized by the DSE or the CSE is subject to transaction levies or other fees imposed by the DSE and CSE. The account holder understands that the rate of commission may be changed from time to time.

**Set-off :** BRB SECURITIES LIMITED shall be entitled to, in respect of all commission, costs, charged or expense, set off from any monies from time to time held by BRB SECURITIES LIMITED for the account holder and if such monies are insufficient for the purpose, to sell any Investment held by BRB SECURITIES LIMITED or any of its agents on behalf of the account holder.

**Period:** This agreement shall be remain in force for a period of \_\_\_\_\_ months/years from the date of signing.

**Termination:** This agreement will stand terminated:

months/year from the date of signing,

- (I) Upon the expire of the period of this Agreement unless renewed upon mutual agreement between BRB SECURITIES LIMITED and the Account Holder,
- (ii) Before the expire of the period of this Agreement, if either BRB SECURITIES LIMITED or the Account Holder Gives \_\_\_\_\_ months' notice. Termination shall not absolve the parties from completing accounts and adjusting any outstanding dues,
- (iii) If the account holder fails to make payment for any transaction upon due notice for a period of \_\_\_\_\_ days.

**Assignment:** The benefits/rights and burdens/obligations of this agreement is capable of assignment by both the account holder and BRB SECURITIES LIMITED without the consent of the other but the notice of assignment must be given to the other in writing. [Legally - rights are assignable and obligations are transferred]

**Force Majeure:** BRB SECURITIES LIMITED shall not be liable for my loss, damages, expenses, costs or other wise resulting directly or indirectly from my Government restriction, exchange ruling, suspension of trading, war, strike, national disaster or any other event or force majeure circumstances beyond its control.

**Forged Shares:** BRB SECURITIES LIMITED shall not be liable or responsible for any shares that are found to be forged. However, BRB SECURITIES LIMITED will make every attempt to replace the forged shares from the seller.

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I/We have read the terms and conditions contained herein above, and having agreed with such terms and conditions

I/we put my/our/company seal and signature on this the \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_\_\_\_.

✓  
**Signature of the Account Holder**

**Signature of the Joint Account Holder**

**Witnessed By :**  
Signature.....  
Name.....  
Address.....  
.....

**Witnessed By :**  
Signature.....  
Name.....  
Address.....  
.....





**Central Depository Bangladesh Limited (CDBL) Depository Account  
(BO Account) Opened with CDBL Participant**

**BRB SECURITIES LIMITED**

Samabai Sadan (8th floor) 9/D, Motijheel Commercial Area, Dhaka-1000  
Telephone : 02-9576295, 9576296, E-mail : brbdse@hotmail.com  
Registered Office: House # 10-B, Road # 6, Dhanmondi R/A, Dhaka-1205  
Tel: 02-8620121-22, Fax : 880-2-8624020, E-mail: brbdo@dhaka.net  
Member No. DSE-220  
DHAKA STOCK EXCHANGE LTD. SEC Regn. No. 3.1/DSE-220/2006/113

**Terms & Conditions - Bye Laws 7.3.3(c)**

CDBL Participant, Dhaka / Chittagong / Sylhet, Bangladesh

Dear Sir,

Please open a Depository account (BO Account) in my/our names(s) on the terms and conditions set out below. In consideration of BRB SECURITIES LIMITED (the "CDBL Participant") opening the account providing depository account facilities to me/us, I/we have signed the BO Account Opening Form as a token of acceptance of the terms and conditions set out below.

1. I/we agree to be bound by The Depositories Act, 1999, Depositories Regulations, 2000, The Depository (User) Regulations 2003, and abide by the Bye Laws and Operating Instructions issued from time to time by CDBL.
2. CDBL shall allocate a unique identification number to me/us (Account Holder BO ID) for the CDBL Participant to maintain a separate Account for me/us, unless the I/we instructs the CDBL Participant to keep the securities in an Omnibus Account of the CDBL Participant. The CDBL Participant shall however ensure that my/our securities shall not be mixed with the CDBL Participant's own securities.
3. I/we agree to pay such fees, charges and deposits to the CDBL Participant, as may be mutually agreed upon, for the purpose of opening and maintaining my/our account, for carrying out the instructions and for rendering such other services as we incidental or consequential to my/our holding securities in and transacting through the said depository account with the CDBL Participant.
4. I/we shall be responsible for:
  - (a) The veracity of all statements and particulars set out in the account opening form, supporting or accompanying documents;
  - (b) The authenticity and genuineness of all certificates and/or documents submitted to the CDBL Participant along with or in suppose of the account opening form or subsequently for dematerialization;
  - (c) Title to the securities submitted to the CDBL Participant from time to time for dematerialization;
  - (d) Ensuring at all times that the securities to the credit of my/our account are sufficient to meet the instructions issued to the CDBL Participant for effecting any transaction / transfer;
  - (e) Informing the CDBL Participant at the earliest of any changes in my/our account particulars such as address, bank details, status, authorizations, mandates, nomination, signature, etc.;
  - (f) Furnishing accurate identification details whilst subscribing to any issue of securities.
5. I/we shall notify the CDBL Participant of any change in the particulars set out in the application form submitted to the CDBL Participant at the time of opening the account or furnished to the CDBL Participant from time to time at the earliest. The CDBL Participant shall not be liable or responsible for any loss that may be caused to me/us by reason of my/our failure to intimate such change to the CDBL Participant at the earliest.
6. Where I/we have executed a BO Account Nomination Form
  - (a) In the event of my/our death, the nominee shall receive/draw the securities held in my/our account.
  - (b) In the event, the nominee so authorized remains a minor at the time of my/our death, the legal guardian is authorized to receive/draw the securities held in my/our account.
  - (c) The nominee so authorized, shall be entitled to all my/our account to the exclusion of all other persons i.e., my/our heirs, executors and administrators and all other persons claiming through or under me/us and delivery of securities to the nominee in pursuance of this authority shall be binding on all other persons.
7. I/we may at any time call upon the CDBL Participant to close my/our account with the CDBL Participant provided no instructions remain pending or unexecuted and no fees or charges remain payable by me/us to the CDBL Participant. In such event I/we may close my/our account by executing the Account Closing Form if no balances are standing to my/our credit in the account. In case any balances of securities exist in the account the account may be closed by me/us in



one of the following ways:

- (a) By rematerialization of all existing balances in my/our account;
- (b) By transfer of all existing balances in my/our account to one or more of my/our other account(s) held with any other CDB L Participant(s);
- (c) By rematerialization of a part of the existing balances in my/our account and by transferring the rest to one or more of my /our other account(s) with any other CDBL Participant(s);

8. CDBL Participant covenants that it shall

- (a) act only on the instructions or mandate of the Account Holder or that of such person(s) as may have been duly authorized by the account Holder in that behalf.
- (b) not effect any debit or credit to and from the account of the Account Holder without appropriate instructions from the Account Holder.
- (c) maintain adequate audit trail of the execution of the instructions of the Account Holder.
- (d) not honour or act upon my instructions for effecting any debit to the account of the Account Holder in respect of any securities unless:
  - (i) Such instructions are issued by the Account Holder under his signature or that of his / its constituted attorney duly authorized in that behalf,
  - (ii) The CDBL Participant is satisfied that the signature of the Account Holder under which instructions are issued matches with the specimen of the Account Holder or his / its constituted attorney available on the records of the CDBL Participant;
  - (iii) The balance of clear securities available in the Account Holder's account are sufficient to honour the Account Holder's instructions.
- (e) furnish to the Account Holder a statement of account at the end of every month if there has been even a single entry or transaction during that month, and in any event once at the end of each financial year. The CDBL Participant shall furnish such statements at such shorter periods as may be required by the Account Holder on payment of such charges by the Account Holder's may be specified by the CDBL Participant. The Account Holder shall scrutinize every statement of account received from the CDBL Participant for the accuracy and veracity there of and shall promptly bring to the notice of the CDBL Participant any mistakes, inaccuracies or discrepancies in such statements.
- (f) promptly attend to all grievances / complaints of the account Holder and shall resolve all such grievances / complaints @ it relate to matters exclusively within the domain of the CDBL Participant within one month of the same being brought to the notice of the CDBL Participant and shall forthwith forward to and follow up with CDBL all other grievances / complaints of the Account Holder on the same being brought to the notice of the CDBL Participant and shall endeavor to resolve the same at the earliest,

9. The CDBL Participant shall be entitled to terminate the account relationship in the event of the Account Holder:

- (a) Failing to pay the fees or charges as may be mutually agreed upon within a period of one month from the date of demand made in that behalf,
  - (b) Submitting for dematerialization any certificates or other documents of title which are forged, fabricated, counterfeit or stolen or have been obtained by forgery or the transfer where of is restrained or prohibited by my direction, order or decree of any court or the Securities and Exchange Commission;
  - (c) Commits or participates in any fraud or other act of moral turpitude in his / its dealings with the CDB L Participant;
  - (d) Otherwise misconducts himself in any manner.
- Declaration and Signature

10. I/we hereby acknowledge that I/we have read and understood the aforesaid terms and conditions for operating Account (BO Depository Account) with CDBL Participant and agree to comply with them.

Applicants	Name of applicants/Authorized signatories in case of Ltd Co.	Signature with Date
First Applicants ✓		✓
Second Applicant		
3rd signatory (Ltd. Co. Only)		



Nominee 2  
Name in Full

Short Name of Nominee (Insert full name starting with Title i.e. Mr./Mrs./Ms/Dr, abbreviate only if over 30 characters) Title i.e. Mr./Mrs.

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Percentage (%)

Address

City Post Code State/Division Country Telephone

Mobile Phone Fax E-mail

Passport /NID No. Issue Place Issue Date Expiry Date

Residency : Resident  Non Resident  Nationality Date of Birth

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

**Guardian's Details (if Nominee is a Minor)**  
Name in Full

Short Name (Insert full name starting with Title i.e. Mr./Mrs./Ms/Dr, abbreviate only if over 30 characters)

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Relationship with A/C Holder: Date of Birth of Minor (DD/MM/YYYY): Maturity Date of Minor

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Address

City Post Code State/Division Country Telephone

Mobile Phone Fax E-mail

Passport /NID No. Issue Place Issue Date Expiry Date

Residency : Resident  Non Resident  Nationality Date of Birth

D	D	M	M	Y	Y	Y	Y
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**2. Photograph of Nominees / Heirs**

Recent passport size Photograph	Recent passport size Photograph	Recent passport size Photograph	Recent passport size Photograph
---------------------------------	---------------------------------	---------------------------------	---------------------------------

	Nominee/Heir 1	Nominee/Heir 1	Nominee/Heir 1
	Name	Name	Signature
Nominee / Heir 1	✓	✓	
Guardian 1			
Nominee / Heir 2			
Guardian 2			
First Account Holder	✓	✓	
Second Account Holder			

# BRB SECURITIES LIMITED

Samabai Sadan (8th floor) 9/D, Motijheel Commercial Area, Dhaka-1000  
 Telephone : 02-9576295, 9576296, E-mail : brbdse@hotmail.com  
 Registered Office: House # 10-B, Road # 6, Dhanmondi R/A, Dhaka-1205  
 Tel: 02-8620121-22, Fax : 880-2-8624020, E-mail: brbdo@dhaka.net  
 Member No. DSE-220  
 DHAKA STOCK EXCHANGE LTD. SEC Regn. No. 3.1/DSE-220/2006/113

## Power of Attorney (POA) Form

Please complete all details in CAPITAL letters. Please fill all names correctly. All communication shall be sent to the Correspondence address of only the first Named Account Holder as specified in BO Account Opening Form-02.

Application No. \_\_\_\_\_ Date 

D	D	M	M	Y	Y	Y	Y

Name of CDBL Participant (Up to 99 Characters)	CDBL Participant ID												
_____	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">3</td><td style="width: 20px; height: 20px;">9</td><td style="width: 20px; height: 20px;">1</td><td style="width: 20px; height: 20px;">0</td><td style="width: 20px; height: 20px;">0</td></tr></table>	3	9	1	0	0							
3	9	1	0	0									
Account holder's BO ID <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">1</td><td style="width: 20px; height: 20px;">2</td><td style="width: 20px; height: 20px;">0</td><td style="width: 20px; height: 20px;">3</td><td style="width: 20px; height: 20px;">9</td><td style="width: 20px; height: 20px;">1</td><td style="width: 20px; height: 20px;">0</td><td style="width: 20px; height: 20px;">0</td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>	1	2	0	3	9	1	0	0					
1	2	0	3	9	1	0	0						
Name of Account Holder (Insert full name starting with Title i.e. Mr./Mrs./Ms/Dr, abbreviate only if over 30 characters)													
_____													

<b>Power of Attorney Holder's Details</b>				
Name in Full _____				
Name of Account Holder (Insert full name starting with Title i.e. Mr./Mrs./Ms/Dr, abbreviate only if over 30 characters)				
_____	Title i.e. Mr./Mrs. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>			

<b>1. Power of Attorney Holder's Contact Details :</b>				
Address _____				
City _____	Post Code _____	State / Division _____	Country _____	Telephone _____
Mobile Phone _____	Fax _____	e-mail _____		

<b>2. Power of Attorney Holder's Passport Details :</b>				
Passport No. _____	issue Place _____	Issue Date _____	Expiry Date _____	

<b>3. Others Information</b>																																				
Residency : Resident <input type="checkbox"/>	Non Resident <input type="checkbox"/>	Nationality _____	Date Of Birth	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr><tr><td style="text-align: center;">D</td><td style="text-align: center;">D</td><td style="text-align: center;">M</td><td style="text-align: center;">M</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td></tr></table>									D	D	M	M	Y	Y	Y	Y																
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D	D	M	M	Y	Y	Y	Y																													
D	D	M	M	Y	Y	Y	Y																													
Remarks (Insert Reference to POA document i.e. Specific POA or General POA etc.) _____ _____																																				

#### 4. Photograph of Power of attorney Holder

	<div data-bbox="1018 389 1257 676" data-label="Image"></div>
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(POA Holder)

#### 5. Declaration

The rules and regulations of the Depository and CDBL Participant pertaining to an account which are in force now have been read by me / us and I / we have understood the same and I / we agree to abide by and to be bound by the rules as are in force from time to time for such accounts. I/we also declare that the particulars given by me / us are true to the best of my/our knowledge as on the date of making such application. I /we further agree that any false/ misleading information given by me us or suppression of any material fact will render my/our account liable for termination and further action.

Applicants	Name of applicants/Authorized signatories in case of Ltd Co.	Signature with Date
POA Holder		
First Applicants		
Second Applicant		
3rd signatory (Ltd. Co. Only)		



# BRB SECURITIES LIMITED



**Registered Office:**

House # 10-B, Road # 6, Dhanmondi, Dhaka-1205  
Tel: +88-02-58617610-11, Fax: +88-02-58615876  
Email: brbdse@hotmail.com, web: www.brbsecurities.com

**Branch Office:**

**BRB SECURITIES LTD.**

**Motijheel**

Samabai Sadan (8<sup>th</sup> floor)  
9/D, Motijheel C/A. Dhaka-1000  
Tel: 02-9576295-96, Fax: 88-02-9559332

**BRB SECURITIES LTD.**

**Kushtia**

Lovely Tower (7<sup>th</sup> floor)  
55/1, N.S. Road, Kushtia-7000  
Tel: 071-72255, Fax: 88-071-62178

**BRB SECURITIES LTD.**

**Panthapath**

Gazi Tower (7<sup>th</sup> floor)  
151/6, Green Road, Dhanmondi, Dhaka-1205  
Tel: 02-9139248, 9139515



# BRB SECURITIES LIMITED

Member - DHAKA STOCK EXCHANGE LTD.

Client Code  BO ID No.

Account Name

Full (in Block Letter)	Specimen Signature
<input checked="" type="checkbox"/> Account Holder	<input checked="" type="checkbox"/>
<input type="checkbox"/> Joint Account Holder	<input type="checkbox"/>
<input type="checkbox"/> Authorized Person / POA	<input type="checkbox"/>

Approved BY :

## BRB SECURITIES LTD.

Member # 220, Dhaka Stock Exchange Ltd.

### KYC Profile Form

(To be completed by the A/C Opening Officer/head of CDBL)

1. Client/Account Name	
2. Type of Account	
3. Account or Reference No.	

4. Name of A/C Opening Officer		Designation	
--------------------------------	--	-------------	--

5. Information about Beneficiary/Owner of Account (in case of Company, details information regarding controlling shareholder(s) and the shareholder(s) holding 20% or more shares)

#### 6. Nature of Volume of Transaction-Deposit/Withdrawal (Month)

Deposit Type	No. of Transaction	Amount	Withdrawal Type	No. of Transaction	Amount
Cash Deposit			Cash Withdrawal		
Other (specify)			Other (specify)		
Total Probable Deposit			Total Probable Withdrawal		

7. Passport Number	<input type="text"/>	Photocopy obtained?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
8. Voter ID Card Number	<input type="text"/>	Photocopy obtained?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
9. National ID Card Number	<input type="text"/>	Photocopy obtained?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
10. Driving License Number	<input type="text"/>	Photocopy obtained?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

11. What does the customer do?

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Comments (if any)

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(Comments may be made in this part regarding risk of the customer in consideration of subject judgment)

	A/C Opening Officer	Verified By Manager Operations	Approved by Head of CDBL
Signature of the Client	Signature (with seal) Name: Date:	Signature (with seal) Name: Date:	Signature (with seal) Name: Date: